

APPENDIX

CONFLICT OF INTEREST CODE OF THE COUNTY OF SANTA CLARA

EXHIBIT “A”
LIST OF DESIGNATED POSITIONS FOR

DEPARTMENT OF PARKS AND RECREATION

Designated Position	Disclosure Category
Director of Parks & Recreation	1
Deputy Director of Parks & Recreation	1
Accountant III	6
Administrative Services Manager II	3
Administrative Support Officer I	6
Administrative Support Officer II	6
Administrative Support Officer III	6
Assistant Real Estate Agent	4
Assistant Planner	3
Associate Planner	3
Capital Projects Manager I	3
Capital Projects Manager II	3
Capital Projects Manager III	3
Departmental Fiscal Officer	5
Environmental Health & Safety Compliance Specialist-Water Systems Advisor	5
Financial and Administrative Services Manager	1
Junior Real Estate Agent	4
Management Analyst	5
Manager of Park Maintenance Services	3
Manager of Park Ranger Operations	3
Office Management Coordinator	5

Designated Position	Disclosure Category
Park Central Services Supervisor	3
Park Maintenance Supervisor	3
Park Ranger Supervisor	3
Parks Interpretive Program Supervisor	6
Parks Natural Resource Program Coordinator	6
Parks Natural Resource Planner	3
Parks Natural Resources Program Supervisor	6
Parks Outdoor Recreation Coordinator	6
Parks Program Coordinator	3
Principal Planner	3
Principal Real Estate Agent	4
Program Manager	5
Real Estate Agent	4
Senior Accountant	6
Senior Financial Analyst	6
Senior Geographic Information Systems Analyst	3
Senior Management Analyst	5
Senior Real Estate Agent	4
Senior Planner	3
Senior Training and Staff Development Specialist	5
Training and Staff Development Specialist	6
Consultant	2

APPENDIX

CONFLICT OF INTEREST CODE OF THE COUNTY OF SANTA CLARA

EXHIBIT “B”

DISCLOSURE CATEGORIES FOR

DEPARTMENT OF PARKS AND RECREATION

Pursuant to the County of Santa Clara’s Conflict of Interest Code, Disclosure Categories 1 and 2 shall read as follows for all Code Agencies.

Disclosure Category 1: Persons in this category shall disclose:

- (1) all investments in, business positions in, and income (including gifts, loans and travel payments) from:
 - (a) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the County;
 - (b) all sources that are subject to the regulatory, monitoring, investigatory, enforcement, valuation, certification, permit or licensing authority of, or have an application for a license, permit or certificate pending before, the County;
 - (c) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies from or through the County; and sources that receive referrals to provide assessments and/or treatments that are required or recommended by the County; and
- (2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County.

Disclosure Category 2: Each Consultant shall disclose: (1) all investments in, business positions in, and income (including gifts, loans and travel payments) from: (a) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the County; (b) all sources that are subject to the regulatory, monitoring, investigatory, enforcement, valuation, certification, permit or licensing authority of, or have an application for a license, permit or certificate pending before, the County; (c) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies from or through the County; and

sources that receive referrals to provide assessments and/or treatments that are required or recommended by the County; and (2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County, subject to the following limitation: the Code Agency for which a consultant works may determine in writing, following approval by County Counsel as to form and legality, that the particular consultant is hired to perform a range of duties that is limited in scope and, thus, is not required to comply with the full disclosure requirements described above, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements.

In addition to the above two categories, the Department of Parks and Recreation shall have the following categories:

Disclosure Category 3: Persons in this category shall disclose:

(1) all investments in, business positions in, and income (including gifts, loans and travel payments) from:

(a) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the Department of Parks and Recreation;

(b) all sources that are subject to the regulatory, monitoring, investigatory, enforcement, permit or licensing authority of, or have an application for a license or permit pending before, the Department of Parks and Recreation;

(c) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies (i) from or through the Department of Parks and Recreation, or (ii) from or through the County related to the work of the Department of Parks and Recreation;
and

(2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County.

Disclosure Category 4: Persons in this category shall disclose:

(1) all investments in, business positions in, and income (including gifts, loans and travel payments) from:

(a) all sources that engage in the acquisition, disposal, lease, sale, management, appraisal, or financing of facilities or real property of the type utilized by the Department of Parks and Recreation;

(b) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies (i) from or through the Department of Parks and Recreation, or (ii) from or through the County related to the work of the Department of Parks and Recreation; and

(2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County.

Disclosure Category 5: Persons in this category shall disclose all investments in, business positions in, and income (including gifts, loans and travel payments) from:

(1) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the Department of Parks and Recreation;

(2) all sources that are subject to the regulatory, monitoring, investigatory, enforcement, permit or licensing authority of, or have an application for a license or permit pending before, the Department of Parks and Recreation; and

(3) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies (a) from or through the Department of Parks and Recreation, or (b) from or through the County related to the work of the Department of Parks and Recreation.

Disclosure Category 6: Persons in this category shall disclose all investments in, business positions in, and income (including gifts, loans and travel payments) from:

(1) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the Department of Parks and Recreation; and

(2) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies (a) from or through the Department of Parks and Recreation, or (b) from or through the County related to the work of the Department of Parks and Recreation.

Disclosure Category 7: Persons in this category shall disclose all investments in, business positions in, and income (including gifts, loans and travel payments) from all sources that provide facilities, goods, software, hardware, or related technology, equipment, machinery, or services, including training or consulting services, related to information systems, computers, networks, applications, technological infrastructures or architectures, or telecommunications of the type utilized by the Department of Parks and Recreation.