

APPENDIX

CONFLICT OF INTEREST CODE OF THE COUNTY OF SANTA CLARA

EXHIBIT “A”
LIST OF DESIGNATED POSITIONS FOR
OFFICE OF SUPPORTIVE HOUSING

Designated Position	Disclosure Category
Accountant III	3
Assistant Planner	3
Associate Planner	3
Departmental Fiscal Officer	3
Deputy Director, Office of Supportive Housing	1
Director, Office of Supportive Housing	1
Financial Analyst	3
Homeless and Housing Concerns Coordinator	3
Management Analyst	3
Principal Planner	3
Program Manager	3
Research and Evaluation Specialist	3
Senior Accountant	3
Senior Emergency Planning Coordinator	3
Senior Financial Analyst	3
Senior Management Analyst	3
Senior Planner	3
Senior Research and Evaluation Specialist	3
Consultant	2

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EXHIBIT “B” DISCLOSURE CATEGORIES FOR OFFICE OF SUPPORTIVE HOUSING

Pursuant to the County of Santa Clara’s Conflict of Interest Code, Disclosure Categories 1 and 2 shall read as follows for all Code Agencies.

Disclosure Category 1: Persons in this category shall disclose:

(1) all investments in, business positions in, and income (including gifts, loans and travel payments) from:

(a) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the County;

(b) all sources that are subject to the regulatory, monitoring, investigatory, enforcement, valuation, certification, permit or licensing authority of, or have an application for a license, permit or certificate pending before, the County;

(c) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies from or through the County; and sources that receive referrals to provide assessments and/or treatments that are required or recommended by the County; and

(2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County.

Disclosure Category 2: Each Consultant shall disclose: (1) all investments in, business positions in, and income (including gifts, loans and travel payments) from: (a) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, to the County; (b) all sources that are subject to the regulatory, monitoring, investigatory, enforcement, valuation, certification, permit or licensing authority of, or have an application for a license, permit or certificate pending before, the County; (c) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies from or through the County; and sources that receive referrals to provide assessments and/or treatments that are required or

recommended by the County; and (2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County, subject to the following limitation: the Code Agency for which a consultant works may determine in writing, following approval by County Counsel as to form and legality, that the particular consultant is hired to perform a range of duties that is limited in scope and, thus, is not required to comply with the full disclosure requirements described above, but instead must comply with more tailored disclosure requirements specific to that consultant. Such a determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements.

In addition to the above two categories, the Office of Supportive Housing shall have the following categories:

Disclosure Category 3: Persons in this category shall disclose:

(1) all investments in, business positions in, and income (including gifts, loans and travel payments) from:

(a) all sources that are of the type to provide goods, services, facilities, housing, shelter, treatment, medications or equipment to or relating to persons who are homeless or in danger of becoming homeless, or who are in search of temporary or permanent shelter or affordable housing; and

(b) all sources that provide, plan to provide, or have provided in the last two years, facilities, goods, software, hardware, or related technology, equipment, vehicles, machinery or services, including training or consulting services, of the type utilized by the Office of Supportive Housing; and

(c) all sources that receive, are planning to apply to receive, or have received in the last two years, grants or other monies (i) from or through the Office of Supportive Housing, or (ii) from or through the County related to affordable housing, including but not limited to land development, construction or housing rehabilitation; and

(2) all interests in real property in the County of Santa Clara located entirely or partly within the County, or within two miles of County boundaries, or of any land owned or used by the County.